

Baba Guru Na	University Copy Baba Guru Nanak University, Nankana Sahib The Bank of Puniab	Baba Guru Nan Th	Applicant Copy Baba Guru Nanak University, Nankana Sahib The Bank of Punjab	Baba Guru Na T	Bank Copy Baba Guru Nanak University, Nankana Sahib The Bank of Punjab
Bank A	Bank A/c No. 6510227249000019	Bank A/c	Bank A/c No. 6510227249000019	Bank A	Bank A/c No. 6510227249000019
	Date:		Date:		Date:
Applicant's Name	47	  Applicant's Name		Applicant's Name	
Father Name		Father Name		Father Name	
Applicant's CNIC No.		Applicant's CNIC No.		Applicant's CNIC No.	
Contact No.		Contact No.		Contact No.	
Description	Amount	Description	Amount	Description	Amount
Tender Fee	Rs.1,000/-	Tender Fee	Rs.1,000/-	Tender Fee	Rs.1,000/-
Rupees (In words): One Thousand Only	ousand Only	Rupees (In words): One Thousand Only	usand Only	Rupees (In words): One Thousand Only	housand Only
Banker Signature	Student Signature	Banker Signature	Student Signature	Banker Signature	Student Signature
Notes:		 Notes:		Notes:	
1. Fee can be deposited in ar	<ol> <li>Fee can be deposited in any branch of Bank of Punjab (BOP)</li> </ol>	1. Fee can be deposited in any	. Fee can be deposited in any branch of Bank of Punjab (BOP)	1. Fee can be deposited in a	. Fee can be deposited in any branch of Bank of Punjab (BOP)
<ol><li>It is mandatory to attach original system generated slip with bid documents, otherwise your bid may be rejected.</li></ol>	<ol><li>It is mandatory to attach original system generated slip provided by the bank with bid documents, otherwise your bid may be rejected.</li></ol>	<ol> <li>It is mandatory to attach orig with bid documents, otherwise</li> </ol>	<ol><li>It is mandatory to attach original system generated slip provided by the bank with bid documents, otherwise your bid may be rejected.</li></ol>	<ol> <li>It is mandatory to attach original system generated slip with bid documents, otherwise your bid may be rejected.</li> </ol>	<ol> <li>It is mandatory to attach original system generated slip provided by the bank with bid documents, otherwise your bid may be rejected.</li> </ol>
3. Amount deposited is non-refundable	efundable	3. Amount deposited is non-refundable	fundable	3. Amount deposited is non-refundable	efundable

Tender No. BGNU/Tender/2022-23/02 (Purchase of IT Equipment) Directorate of Purchase, Baba Guru Nanak University, Nankana Sahib.



# **TENDER DOCUMENT**

# FOR

# PURCHASE OF IT EQUIPMENT

Tender No. BGNU/Tender/2022-23/02



### **Tender Notice**

Sealed tenders/ bids are invited from the firms registered with Sales Tax and Income Tax Departments. The procurement of following tenders will be made on the basis of Single Stage Two Envelope Bidding Procedure in terms of Rule No. 38 (2)a of the Punjab Procurement Rules 2014 (PPRA Rules 2014):

Tender#	Tender Name	Qty	Closing Time and Date	Opening Time and Date
	Purchase of IT	Details in the Tender	13-01-2023	13-01-2023
BGNU/02	Equipment	Document	till 10:00 am	at 10:30 am

- Tender Document will be immediately available after publishing of this Tender Notice (Rule No. 25(1). Tender / Bid Document can be obtained from the Purchase Section, University of Education, College Road Township, Lahore during office hours by depositing the tender fee Rs. 1,000/- on standard depositing slip of BOP into Bank Account No. 6510227249000019 (Baba Guru Nanak University, Receipt Account). Tender Documents can also be downloaded from www.gnu.edu.pk. In that case the deposit receipt must be attached with the Technical Bid.
- The online generated receipt issued by BOP (Bank of Punjab) must also be provided.
- The Bid Security equal to 2% of estimated price in the form of "CDR., Bank Draft, Pay Order, Banker's Cheque" in favor of "Treasurer, Baba Guru Nanak University, Nankana Sahib" is required to be submitted with the Financial Bid, without which the offer shall be rejected being non-responsive.
- Bids without supporting documents, undertaking, valid documentary evidence, and bids not conforming to terms and conditions given in the Tender Document will be liable for rejection. No supporting document will be accepted, at all, after opening of the Bids. Bids received after due time and date shall be summarily rejected.

### Secretary Purchase Committee Baba Guru Nanak University, Nankana Sahib. (0300-1199358)



### SECTION-I: INVITATION TO THE BID

**1.1.** Baba Guru Nanak University, Nankana Sahib invites sealed tenders from eligible candidates to tender for **Purchase of IT Equipment.** 

### SECTION-II: INSTRUCTIONS TO THE BIDDERS

- 1.1. Procurement will be made under Punjab Procurement Rules (PPRA) 2014.
- **1.2.** It will be clearly understood that the Terms and Conditions mentioned in this document are intended to be strictly enforced.
- 1.3. Bidders must ensure that they submit all the required documents indicated in the Tender / Bid Documents at the time of opening of Technical Bids and no request for submission of missing documents will be entertained after opening of the Technical Bids.
- **1.4.** Bidder can quote any item in a lot by submitting the required Bid Security.
- **1.5.** Bidder should quote price in Pak Rupees only and payments shall also be made in Pakistan Rupees only.
- 1.6. Validity period of the bids shall be 90 days
- **1.7.** As per Rule No. 38(2)a, Single stage Two envelope procedure shall be followed.
- 1.8. The Bidder must provide Documents in following Order:
  - Specifications of quoted items on the Letter Head of the bidder
  - The specified catalogues / brochures of items quoted by the bidder
  - Technical Bid Form duly signed and Stamped by the Bidder
  - Copy of Income Tax & Sales Tax Registration Certificate
  - Copies of relevant Supply Orders
  - Professional Tax Certificate
  - Affidavit/Undertaking on the Stamp Paper
  - Tender Document duly signed and stamped each page by the bidder

#### 2. BID SECURITY

2.1. Bidder will submit Bid Security drawn in the name of "Treasurer Baba Guru Nanak University" against each lot with details given below:



Lot#	Item Name	BS @ 2% of Estimated Cost (Rs)
1	Desktop Computers	160,000
2	Multimedia Projectors & Accessories	10,000
3	Networking Accessories	20,000
	Total Amount of Bid Security (Rs)	190,000

- 2.2. The Bid Security will be in form of CDR / Pay Order / Demand Draft/Banker' Cheque
- **2.3.** Cheque or Cross Cheque shall not be accepted at all.
- **2.4.** The amount submitted as Bid Security shall be refunded to the unsuccessful bidders after the decision for the award of the said tender.
- **2.5.** The Bid Security may be forfeited if a Bidder:
  - a) Refuses to accept Letter of Acceptance of the Bid; or
  - b) Fails to furnish Performance Security.

#### 3. ELIGIBILITY/QUALIFICATION/EVALUATION CRITERIA

The Bidder(s) should meet the following Eligibility/Qualification Criteria to participate in the Bid process and must enclose documentary proof, along with Technical Bid, for fulfilling the Criteria

Minimum Eligibility/Qualification Criteria	PASS	FAIL
Income Tax Registration		
Sales Tax Registration		
Conformance to the Specifications given in the Tender Document		
Authorization Certificate from Manufacturer for Lot#1 and 2 only		
Copies of Three Relevant Supply Orders Received in the Past for each lot		
Affidavit of Non Black Listing		

#### 4. REJECTION AND ACCEPTANCE OF THE TENDER/BID

4.1. The Purchaser shall have the right, at his exclusive discretion, to increase / decrease the quantity of any or all item(s), under PPRA Rules 2014 without any change in unit prices or other terms and conditions, The Purchase Committee may rejected all tender(s), cancel /



annul the Tendering process at any time prior to award of Contract, without assigning any reason or any obligation to inform the Tenderer of the grounds for the Purchaser's action, and without thereby incurring any liability to the Tenderer and the decision of the Purchaser shall be final.

#### 4.2. The Tender / bid shall be rejected if:

- 4.2.1. It is substantially non-responsive; or
- **4.2.2.** The bidder does not meet any of the mandatory criteria mentioned in Eligibility/Evaluation Criteria
- **4.2.3.** The bid is incomplete, conditional, alternative, late; or
- **4.2.4.** The bidder does not attach Bid Security in Shape of CDR/Pay Order/DD; or
- **4.2.5.** The bid security is not attached or it is less than the required amount; or
- 4.2.6. The Bidder submits more than one Bids against one Tender; or
- **4.2.7.** The Bidder quotes the model of laptop that had been rejected in the past by The Procuring Agency due to the Technical fault.
- **4.2.8.** the Bidder engages in corrupt or fraudulent practices in competing for the Contract award; or
- **4.2.9.** There is any discrepancy between bidding documents and bidder's proposal i.e. any non-conformity or inconsistency or informality or irregularity in the submitted bid; or
- **4.2.10.** The Bidder submits any financial conditions as part of its bid which is not in conformity with tender document.

#### 5. ANNOUNCEMENT OF EVALUATION REPORT

The Procuring Agency shall publish the Evaluation Report on the Website of PPRA at least 10 days before the award of the Contract

#### 6. AWARD OF CONTRACT

• The Tender will be awarded to the Lowest Evaluated Bidder who has been declared Technically Qualified on the basis of lowest cost (Item Wise).



### 7. LETTER OF ACCEPTANCE (LOA)

After acceptance of the Bids by the Purchase Committee, Letter of Acceptance (LOA) will be issued only to the Successful Bidder.

### 8. PAYMENT OF PERFORMANCE GUARANTEE (PG)

- 8.1. The Successful Bidder(s) will be required to remit the Performance Guarantee equivalent to 5% of the value of the contract price. The PG should be paid by way of Cash Deposit Receipt (CDR) or Bank Guarantee drawn in favor of "Treasurer Baba Guru Nanak University" as unconditional Guarantee.
- 8.2. The Performance Guarantee will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Bid Documents or if the Bidder(s) fails to sign the contract.

#### 9. SIGNING THE CONTRACT

- **9.1.** The Purchase Committee shall issue sign a Contract with the Successful bidder who has submitted the Performance Guarantee.
- **9.2.** The Successful Bidder will provide the stamp paper of .25% of total order value for issuance of Supply Order or Signing the Contract.

### SECTION –III: GENERAL CONDITIONS OF CONTRACT

#### **10. DELIVERY OF ITEMS**

**10.1.** Delivery Period will be counted from the issuance of Letter of Acceptance with details

given below:

LOT#	LOT Name	Delivery Period (No. of Days)	
1	Desktop Computers	120 days	
2	Multimedia Projectors & Accessories	120 days	
4	Networking Accessories	60 days	

#### Detail of locations is given below:

At Baba Guru Nanak University, Nankana Sahib.



**10.2.** The supplier will bear all costs associated with the preparation, delivery and installation of the Items and the Purchaser will in no case be responsible or liable for those costs. The supplier will make such arrangements to ensure safe delivery of goods. Any damage sustained during transportation / delivery will be rectified by the supplier at his cost.

#### 11. LIQUIDATED DAMAGES

When the supplier fails to deliver or install the goods or both within the time period specified in the contract, the Purchase Committee may, without prejudice to any other remedy it may have under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.1% of the price of the delayed goods per day of delay, maximum up to 10% of the price of total value of the contract.

#### **12. INSPECTION OF ITEMS**

- **12.1.** The Inspection Committee of BGNU shall inspect the Goods supplied, the Services provided, under the Contract/Supply Order, to verify their conformity to the Technical Specifications.
- 12.2. After the inspection or test if the Purchase Committee is of the opinion that items do not conform to the specification and the criteria mentioned above, the Inspection Committee may reject them, and the supplier shall either replace the rejected goods or make all alterations necessary to meet the requirements of the specifications free of cost to Baba Guru Nanak University.

#### **13. FORCE MAJEURE**

The LD charges can be waived off in case of **FORCE MAJEURE** which means an act of nature or an event beyond the control of the Supplier and involves wars or revolutions, fires, floods, earthquakes, strikes, epidemics, quarantine restrictions and freight embargoes.

#### 14. RELEASE OF PERFORMANCE GUARANTEE (PG)

• For Lot#1, The Performance Guarantee will be refunded to the Successful Bidder(s) after one year of completion of delivery and installation of Goods.



• For other Lots, the Performance Guarantee will be refunded to the Successful Bidder(s) after completion of delivery and installation of Goods.

### 15. **PAYMENT**

- **15.1.** 100% payment will be made by Baba Guru Nanak University to the Successful Bidder after delivery and installation of goods and on receipt of the following documents:
  - i. Bill
  - ii. Delivery Challan
  - iii. General Sales Tax Invoice
  - iv. Inspection/Completion report

#### 16. WARRANTY

- 16.1. Warranty of items shall be one Year Comprehensive
- **16.2.** The Bidder will warrant that the items supplied are new and are not refurbished.
- 16.3. In case of fault or malfunctioning of the items the supplier will be informed through SMS, WHATSAPP OR EMAIL. The Supplier will be responsible to remove the fault within 72 hours of launching Complaint.

### 17. SPECIFICATIONS AND SCHEDULE OF REQUIREMENT

### Lot 01: (Desktop Computers)

Sr. No	Item Name and Specification	<u>Qty</u>	Unit Price	Total Amount (PKR)
01.	Branded Computers (DEL / HP / IBM / Lenovo or Equivalent ) 12 <sup>th</sup> Gen Intel Core i5 Processor	50		
	(6 Cores, 12 MB Cache, 2.9 /4.3 GHz)			
	Intel B460 Chipset			
	8GB DDR4 2666MHz Memory			
	1 TB SATA 7200 RPM			
	Intel Integrated Graphics UHD 630			
	VGA Port			
	Wired Mouse			
	Gigabit Ethernet Port			
	HDMI Port			



Wired Keyboard

21.5" LED Monitor

Tower Casing

**Business Series** 

Three Years Comprehensive warranty i.e Labor & Parts

### Lot 02: (Multimedia Projector & Accessories)

Sr No:		Product Description	Qty	Unit Price	Total Price
	Multimedia Projector				
	Brightness	3800 Lumens			
	Resolution	1280*800 Pixels			
	Contrast	20000:1 (Full On/Off)			
	Technology	3 LCD			
01	Lens	Throw Ratio 1.30 ~ 1.56,			
01		$F = 1.49 \sim 1.72$ , Focal Length = 16.90 ~ 20.28 mm	02		
	Lamp Life	10000 Hours			
	Aspect Ratio	16:10 Aspect Ratio			
	Connectors	HDMI, LAN, USB			
		38 dB (Lamp Power: Normal), 30 dB (Lamp Power:			
	Operation Noise	Eco)			
	Power Consumption	AC 100~240 V : 300 W			
	Power Supply	AC 100~240 V, 50 Hz / 60 Hz			
	Origin of Brand	Japan / EU			
War	ranty: Three Years Com	prehensive Warranty i.e. Labor & Parts.			
Mul	timedia Accessories				
	Multimedia Screen				
01	Motorized Multimedia Sc	reen 8*6 Glass Fiber Fine Quality	02		
	0 0	uding ducts (Adamjee), HDMI cable (20 Meter) with			
		(25 Meter), installation and fixation of multimedia with	02		
02	all aspects.				



## Lot No 03: (Networking Accessories)

):	Product Description	Qty	Unit Price
	Capacity VA/W: 2KVA UPS	01	
	Output Power Capacity: 1.8 KWatts / 2.0 kVA		
	Nominal Output Voltage: 230V		
	Output Voltage Note: Configurable for 220 : 230 or 240 nominal output voltage		
	Output Voltage Distortion: Less than 3%		
	Output Frequency (sync to mains): 50/60 Hz +/- 3 Hz		
	Other Output Voltages: 220, 240		
	Load Crest Factor: 3 : 1		
	Topology: Double Conversion		
	Online Waveform type: Pure Sine Wave		
	Bypass: Built-in Bypass Input: Nominal Input Voltage: 230V Input Frequency: 50/60 Hz		
	+/- 5 Hz (Auto Sensing) Input voltage range for main operations: 180 - 280V		
	Input voltage adjustable range for mains operation: 131 - 280V		
	Other Input Voltages: 220, 240		
	Input Power Factor at Full Load: 0.97Batteries & Runtime:		
	Battery Type: Maintenance-free sealed Lead-Acid battery Included Battery Modules: 1		
	Typical recharge time: 3-5hour(s) Communications & Management: Interface Port(s) DB-		
	9 RS-232 , SmartSlot Control Panel: LED status display with load and battery bar-graphs		
	and On Line : On Battery : Replace Battery : Overload and Bypass Indicators Audible		
	Alarm: Alarm when on battery : distinctive low battery alarm : overload continuous tone		
	alarm		
	Emergency Power Off (EPO):Yes		
	Available Smart Slot terface Quantity:1		
	Network Card (SNMP):Yes		
	Email server support IPv4 & IPv6 Compatibility: Yes		
	Availability of Temperature: Yes		
	Origin of Brand: USA / JP / EU / UK		
	Warranty: 2 Years Comprehensive Warranty i.e Labor & Parts Within warranty		
	Period with immediate backup UPS support. Backup ups will supply load during		
	repair/replacement period.		



Product	Features	QTY	Unit Price	Total Price
	24 Nos. 10/100/1000 (BASE-T) Access Ports or Higher			
	4 Nos. 10G SFP+ Ports or Higher			
LAYER 2 SWITCH POE (24 PORTS 10/100/1000)	Forwarding capacity 95 Mpps or Higher			
	128 Gbps Switching Capacity/Fabric or Higher			
	Ram 512 MB or Higher			
	Must support TACACS+/RADIUS,Jumbo Frames, DHCP snooping,			
	Dynamic ARP Inspection, Storm control			
	Must Support SNMP v1/v2 /v3 or Higher, Network Timing Protocol (NTP)			
	or Equivalent			
	MAC Address Table Size 16K or Higher	5		
	Must have a support for Port Aggregation Protocol (PAgP), FlexLink, Link			
	Aggregation Control Protocol (LACP), UDLD, VTP, TFTP			
	Must have support for IEEE B02.1d, IEEE 802.1w, IEEE 802.1s, IEEE			
	802.3ad, IEEE 802.1p, IEEE 802.1q,IEEE 802.3af and IEEE 802.3at, IEEE			
	802.1x or Equivalent			
	Remote login support Telnet, SSH v1 & v2 or Higher			
	IPv4 QoS ACEs 500 &1000 active VLANs or Higher			
	Next-business-day, 8x5 advance hardware replacement and onsite parts			
	replacement and installation			
	Must support operational modes of Standalone, WLAN Controller			
	(Centralized), Repeater, mesh 802.11ac Wave 1 and 2 capabilities: 2x2 MIMO with two spatial streams,	_		
	single-user or multiuser MIMO with 802.11ac beam forming			
	20, 40, and 80-MHz channels for data rates up to 1.2Gbps or Higher			
	Packet aggregation through A-MPDU (Tx/Rx), A-MSDU (Tx/Rx)			
WIRELESS ACCESS POINTS	Integrated antenna with at least 3 dBi physical gain and at least 4 dBi additional gain, both internal omnidirectional with horizontal beam width of 360°	6		
	Must have at least 1 x 10/100/1000BASE-T (RJ-45) PoE supported			
	interface and usb support 200 concurrent users support or Higher			
	Must support IEEE standards like IEEE 802.11a/b/g, 802.11n, 802.11h,			



802.11d, IEEE 802.11ac Draft 5, 802.11i, Wi-Fi Protected Access 2		
(WPA2), WPA, 802.1X, Advanced Encryption Standard (AES), EAP-		
Transport Layer Security (TLS), EAP-Tunneled TLS (TTLS) or Microsoft		
Challenge Handshake Authentication Protocol Version 2 (MSCHAPv2),		
Protected EAP (PEAP) v0 or EAP-MSCHAPv2, EAP-Flexible		
Authentication via Secure Tunneling (FAST), PEAP v1 or EAP-Generic		
Token Card (GTC), EAP-Subscriber Identity Module (SIM), Wi-Fi		
Multimedia (WMM)		
Next-business-day, 8x5 advance hardware replacement and onsite parts		
replacement and installation		

#### Passive Equipment Origin of Brand USA, JP, AU

Origin of Brand USA, JP, AU			
Product Description	Qty	Unit Price PKR	Total Price PKR
Cat 6 UTP four pair Cable (1000 ft. roll), UL-Listed 23AWG (0.57 mm) CM Rated ANSI,TIA,EIA, ISO Compliance- 1G Support for 100meter and 10G support for 40 meter	5		
Dual Shutter Faceplate for One- Piece Tool Less RJ45 I/O ANSI, TIA,EIA, ISO Compliance Flame Retardant plastic	100		
Cat- 6 UTP RJ45 one-piece Tool Less connector, U-shaped cable entry with a smart bridle for easy wiring, Front marking and rear color coding	100		
Back Boxes, Same make	100		
Patch cord CAT6 UTP 3 meter Machine punched, Stranded, ANSI,TIA, EIA, ISO Compliance with Gold over nickel plated contacts in Connector, must have anti snag mechanism	100		
Data cabinet 42 U,Floor standing with glass doors Lock & Keys, Perforated Top, 2 Cooling Fans Power Strip of 2 Pdus with Four Sockets Clipsal each	1		
Data cabinet 4U, Wall Mount Double Section with glass doors Lock & Keys, Perforated Top, with Cooling Fan and 1 Pdu with Four Sockets Clipsal	1		
UTP cable and Duct laying, cable tagging, Node termination and testing, piping including all services related to Installation and commissioning	As Per Actual		
Dura Adam Jee or Equivalent PVC duct 16x38 (10 Feet length)	40		
Dura Adam Jee or Equivalent PVC duct 40x40 (10 Feet length)	60		



### Annexure- A Check List

The bidder must attach this list along with the Bid

Env	elope A: Enclosures of Technical Proposal	Attached YES/NO	Page#		
1	Check List				
2	Specifications of quoted items on the Letter Head of the bidder				
3	Technical Bid Form duly signed and Stamped by the Bidder				
4	Copy of Income Tax Registration Certificate				
5	Copy of Sales Tax Registration Certificate				
6	Affidavit/Undertaking on the Stamp Paper				
7	Authorization Certificate from the Manufacturer of quoted brand				
8	Copies of Relevant Supply Orders				
9	The specified catalogues / brochures of items quoted by the bidder				
10	Professional Tax Certificate				
	e: All the above documents and any other supporting document must be nur t be mentioned in the column specified for the purpose.	mbered and p	bage number		
Tota	Total Number of pages attached with the Technical BidPages				
11	Tender Document duly signed and stamped each page by the bidder mu	st be attache	d at the end		
11	of the Technical Bid but numbering is not required for this document.				

#### **Financial Proposal**

12	Price Schedule Form duly filled, signed and stamped by the bidder	
13	Bid Security in shape of CDR	



### Annexure- B

### **BID FORM**

### **Technical Bid Form**

S#	Information about the Bidder	Bidder's Response		
1	Name of the Company			
2	Year of Incorporation/Registration			
3	GST Registration Number			
4	No. of Years of Experience			
5	Address			
6	Office Telephone Number			
7	Email Address of the Company			
8	Name of Contact Person			
9	Mobile No. of Contact Person			
10	Email Address of Contact Person			
11	Model/Brand Offered by the Bidder			



### Annexure- C AFFIDAVIT/BIDDER'S UNDERTAKING ON THE STAMP PAPER

#### Ref: Tender No. BGNU/Tender/2022-23 /02 Published on PPRA

#### I hereby affirm that:

- We have examined the Tender/Bid Document and we undertake to meet the requirements regarding supply of Items, warranty and services as required and are prescribed in the Tender Document.
- 2. It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with.
- 3. We have read the provisions of Tender/Bid Document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
- 4. We agree to unconditionally accept all the terms and conditions set out in the Tender/Bid Document
- 5. We undertake, if our Bid is accepted, to supply the items within the delivery period mentioned in the Tender Document.
- 6. We understand that no document regarding evaluation criteria will be accepted after opening of the Technical Bids and we are bound to provide all the documentary proofs regarding evaluation criteria or any other supporting document at the time of opening of Technical Bids.
- 7. We also declare that our Company/Organization is not blacklisted by any of the Departments/ Institutions/Autonomous Bodies/Federal of Provincial Government in Pakistan.
- 8. We undertake to provide the service and replacement of parts to keep the items in working condition during the warranty period.

[Name and Signatures of authorized Person along with stamp]



### Annexure- D Contract Agreement Form

THIS AGREEMENT made the [day] day of [month] [year] between [Baba Guru Nanak University] (hereinafter called "the University") of the one part and [name and address of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the University invited Tenders for certain goods and related services, viz, [brief description of goods and related services] and has accepted a Tender by the Supplier for the supply of those goods and related services in the sum of Rs. [Contract Price in figures and in words] (hereinafter called "the Contract Price").

NOW THEREFORE the parties hereby agree as follow:

- 1- The following documents attached shall be deemed to form and integral part of this Contract:
  - i- Letter of Acceptance
  - ii- Performance Guarantee equal to **05%** of Contract Price in shape of CDR or Bank Guarantee.
- 2- The Terms and Conditions of Supply Order/Contract given in the Tender/Bid Document will be applicable.
- 3- The mutual rights and obligations of the University and the Supplier will be preserved in light the of Terms and Conditions mentioned in the Tender /Bid Document.

IN WITNESS whereof the parties have caused this Contract to be executed in accordance with the laws of Pakistan on the day, month and year written above.

For Baba Guru Nanak University:

For the Supplier:

Signature

Print Name

Title